



Risk Assessment:

Example for Instructor



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Module:

Sensor Technology

Learning scenario:

Replacing a Sensor

General information

This document shall be used as a template for creating Risk Assessment and Safety Measure document for T-shore learning scenarios

This risk assessment document shall as a minimum include:

- mitigations for at least weather and safe evacuation procedures
- testification that the equipment and locations are safe and functional, as well as compliant with the requirements for the applicable learning scenario.

Document control

Version	Date of issue	Author	Approved Management
01	18.04.2025	Romy van Peene	

Keys

Likelihood: 1=Highly unlikely; 2=Unlikely; 3=Possible; 4=Likely; 5=Certain	
Severity:	1=No injury; 2=Minor injury; 3=Medical treatment; 4=Injury with lost working time; 5=Major injury/ fatality
Risk:	Likelihood x Severity

Risk categorisation

Low: 1-5, Green	Tolerable low risk
Medium: 6-11, Yellow	Monitor, control and maintain strict control measures
High: 12-25, Red	Stop activity! Reassess and apply new control measures to reduce risk to an acceptable level (bellow 11)!

Risk and control measures

Potential hazards	Who is affected?	Risk	Rating			Control Measures to minimise risk	Residual (new) rating		
			A	x B	= C		A	x B	= C
			Likelihood	Severity	Risk		Likelihood	Severity	Risk
Obstacles	Participants / Instructor	Slips, trips & falls.	3	2	6	Practical training areas must be kept clear of obstructions and the floor must be kept free from oil/chemical spills. Any spillages should be cleaned up immediately and cloths disposed of as according to the Hazardous and Environmentally Correct Sorting Policy. Any hazards such as trailing cables, defects to floor coverings and faulty lighting etc. should be reported immediately.	1	2	2

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Signatures

This document must carry the signature of at least two competent persons, usually one of the instructors and a person representing the legal owner of the on-site structure, prior to training delivery. The signature states that they understand and comply with the requirements.

Position	Print Name	Signature	Date